



Receive Business Inquiry

Administrative Review (DARES and Planning Departments)

Refer to Engineering - Utilities Division

Is application for manufacturing or processing facility with potential to discharge restricted or prohibited materials into the sanitary sewer system?

Yes

No

Waste Discharge Permit (WDP) will be required. Business submit WDP application

Comply with Best Management Practices

Does the plumbing design and process flow diagram meet Bylaw requirement (oil/grease interceptor and sample port etc.)?

Does the plumbing design meet Bylaw requirement (oil/grease interceptor and sample port)?

Yes

No

Yes

No

Approve and Issue WDP

Return Application to Administrative Review for resubmission

Approve

Return Application to Administrative Review for resubmission