

**City of Chilliwack**  
**ACCESSIBILITY and INCLUSION ADVISORY COMMITTEE**  
**MINUTES OF MEETING**  
**MONDAY, FEBRUARY 5, 2024 – 4:00 pm**  
**DOGWOOD ROOM / Held Electronically**

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**Council Members:**

Councillor Jason Lum, Chair  
Councillor Jeff Shields, Vice-Chair

**Accessibility and Inclusion Advisory Members:**

Julia Lamb, Community Advocate and Chair of Disability Alliance BC  
Debbie Denault, Plain Language Specialist  
Leah Kelley, Writer/Consultant, UBC Faculty of Education  
Zeeshan Khan, Educational Assistant, SD33  
Alyson Seale, Associate Professor, University of the Fraser Valley  
Jim Ryan, Certified Accessibility Professional and Rick Hansen  
Foundation Ambassador  
Sheralie Taylor, Ministry of Social Development and Poverty  
Reduction  
Katie Bartel, Chilliwack District Parent Advisory Council

**City Staff:** Jamie Leggatt, Director of Communications and Legislative Services,  
Staff Liaison  
Trish Alsip, Recording Secretary

**Guest:** Gregory Wees

**Regrets:** Anya McRae, Community Member  
Matt Yeomans, Chilliwack People First, President

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<b>1. CALL TO ORDER</b>
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Councillor Lum was Chair, and called the meeting to order at 4:02 pm and provided a territorial acknowledgement.

**2. ADOPTION OF AGENDA**

Moved / ) That the Agenda for the Accessibility and Inclusion Advisory  
Seconded ( Committee of Monday, February 5, 2024 be adopted as  
circulated.

Carried unanimously

**3. ADOPTION OF MINUTES**

Moved / ) That the Minutes for the Accessibility and Inclusion Advisory  
Seconded ( Committee of Monday, November 27, 2023 be adopted as  
circulated.

Carried unanimously

**4. OLD BUSINESS / ACTION ITEMS**

Julia Lamb, Community Advocate and Chair of Disability Alliance BC provided an update with respect to the work she has been conducting with the Committee. The Committee has completed some session work outside of the regularly scheduled committee meetings to identify barriers, goals, gaps and potential action items concerning the four focus areas, as noted below, that will be a part of the Chilliwack Accessibility Plan.

1. Advocacy and Education
2. Built Environment
3. Information, Communication and Engagement
4. Accessible Employment Practices and Procurement

The Committee's feedback was provided which facilitated further discussion with respect to each of the four focus areas.

J. Lamb will send out the revised information discussed at today's meeting.

### **Next Step**

- J. Leggatt, Director of Communications and Legislative Services, Staff Liaison will begin meeting with City of Chilliwack staff to discuss barriers noted by the Committee.

Chair Lum thanked the Committee for all of the time and effort put into the draft Chilliwack Accessibility Plan thus far.

<b>5. PRESENTATIONS/DELEGATION</b>
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<b>6. NEW BUSINESS</b>
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<b>7. INFORMATION</b>
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#### **1. City of Chilliwack's Accessibility Plan – draft outline**

The Chilliwack Accessibility Plan Draft Outline was provided for information.

#### **2. 2024 AIAC Workplan – draft**

The 2024 AIAC Draft Workplan was provided for information.

#### **3. Discussion – rescheduling July 15, 2024 meeting**

At the November 27, 2023 meeting, the Committee discussed rescheduling the July 15, 2024 meeting to another date in June due to summer scheduling conflicts. Staff will send out a June meeting date.

#### **4. 2024 Terms of Reference and Membership List**

The 2024 Terms of Reference and Membership List were provided for information.

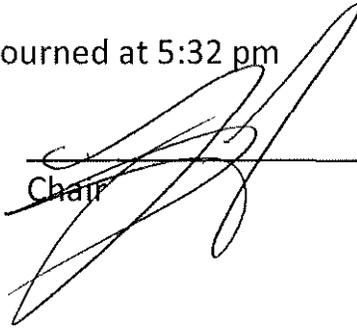
**8. NEXT MEETING**

The next meeting scheduled on Monday, April 22, 2024, at 4:00 pm has since been rescheduled to Monday, April 15, 2024, in the Dogwood Room and via zoom.

**9. ADJOURNMENT**

There being no further business, the meeting adjourned at 5:32 pm

Chair

A large, stylized handwritten signature in black ink is written over a horizontal line. The signature is cursive and appears to be the name of the chair.